

A meeting of the Walker River Irrigation District (WRID) Board of Directors was held on May 7, 2018. The meeting was called to order at 10:00 AM at the district board room, 410 N. Main St., Yerington, Nevada by President Jim SNYDER.

Present:

Jim SNYDER	President
David GIORGI	Vice President
Richard NUTI	Treasurer
Marcus MASINI	Director
Bridget BANTA	Secretary
Robert BRYAN	Manager
Gordon DEPAOLI	Legal Counsel
Jessica SMITH	Bookkeeper

Public Present:

Wayne Bull	Ed Ryan	Silas Adams	John Peters
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1. **Public Comment:**

None presented.

2. **Roll Call and Determination of Quorum:**

Director ACCIARI is absent.

3. **Consideration of Minutes of the April 9, 2018 Regular meeting.**

Treasurer NUTI made a motion to approve the minutes. Director MASINI seconded the motion. The motion was voted on and passed unanimously.

4. **Water Master's Report:**

Water Master SARKISIAN was absent. GM BRYAN advised Tim Beardsley projected higher water flows. GM BRYAN spoke to Water Master SARKISIAN and they decided to go up on the releases for the west. Bridgeport inflow is projected to go up this week. The projected plan is to try to match inflow to outflow, adding storage at a slower rate. He advised for the next 10 days the max will be 130 cfs on the west and minimum flows at 750 cfs. Projected plans are to stay within the range of 58,000-59,000. The east will stay between 40,000 and 41,000. The west side and main will be exercising the District's certificated rights for the next couple of weeks. GM BRYAN spoke about the re-allocation and stated it depends on the storage usage prior to the June meeting.

5. **Staff Reports:**

A. **Treasurer's Report:**

Treasurer NUTI reported the treasurer's report as follows:

Cash in Checking	\$52,266.03
Cash in Money Market	\$1,475,102.26
Cash in CD's	\$1,240,611.33
Total	\$2,767,979.62

B. **Consideration of Bills and Payroll for payment.**

<u>Check Number</u>	<u>Effective Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
120148	4/12/2018	AFLAC	\$ 265.93
120149	4/12/2018	Frontier	\$ 278.08
120150	4/12/2018	Giomi, Inc.	\$ 96.80
120151	4/12/2018	AT&T	\$ 134.08
120152	4/12/2018	Sticks and Stones Buildings Material Inc	\$ 61.84
120153	4/12/2018	AT&T Mobility	\$ 200.07
120154	4/12/2018	NAPA AUTO & TRUCK PARTS	\$ 496.29
120155	4/12/2018	Lyon County Recorder	\$ 30.50
120156	4/12/2018	MBK Engineers	\$ 12,268.50
120157	4/12/2018	Nevada Energy Systems, Inc.	\$ 524.03
120158	4/12/2018	True Value	\$ 222.62
120159	4/12/2018	O'Reilly Automotive, Inc.	\$ 71.85
120160	4/12/2018	Pitney Bowes Global Financial Services LLC	\$ 212.02
120161	4/12/2018	Plymouth Ditch Company	\$ 116.96
120162	4/12/2018	Public Employees' Benefits Program	\$ 803.29
120163	4/12/2018	Purchase Power / Pitney Bowes	\$ 489.27
120164	4/12/2018	Quill	\$ 461.30
120165	4/12/2018	NV Energy	\$ 284.01
120166	4/12/2018	Alhambra	\$ 76.92
120167	4/12/2018	Southwest Gas Corporation	\$ 282.87
120168	4/12/2018	Standard Insurance Company	\$ 224.80
120169	4/12/2018	Verizon Wireless	\$ 400.26
120170	4/12/2018	Wedco Inc.	\$ 269.42
120171	4/12/2018	Wells Fargo Card Services	\$ 1,420.27
120172	4/12/2018	White Cap Construction Supply	\$ 90.99
120173	4/12/2018	Woodburn & Wedge (Feb 2018 charges)	\$ 16,385.50
120174	4/12/2018	Xerox Financial Services	\$ 164.44
120175	4/12/2018	City of Yerington	\$ 105.91
120176	4/12/2018	Desert Engineering	\$ 260.48
120177	4/12/2018	Sierra Office Solutions	\$ 146.72
120178	4/12/2018	Walker River Mechanical	\$ 67.75
120179	4/12/2018	Yerington Ready Mix	\$ 1,739.31
120180	4/12/2018	John Deere Credit	\$ 71.75
120181	4/26/2018	Hunewill Construction Co., Inc.	\$ 261.50

120182	4/26/2018	Mason Valley Quicknet	\$	410.00
120183	4/26/2018	MBK Engineers	\$	5,040.18
120184	4/26/2018	MF Barcellos	\$	1,303.64
120185	4/26/2018	Quill	\$	150.10
120186	4/26/2018	California Dept. of Water Resources	\$	15,782.00
120187	4/26/2018	Jim Menesini Petroleum	\$	1,259.94
120188	4/26/2018	Telog Instruments, Inc.	\$	7,183.12
120189	4/26/2018	U.S. Geological Survey	\$	6,698.00
120190	4/26/2018	White Cap Construction Supply	\$	436.00
120191	4/26/2018	Woodburn & Wedge (March 2018 charges)	\$	15,208.34
120192	4/26/2018	HomeTown Health	\$	4,279.04
120193	4/26/2018	Yerington Ready Mix	\$	1,082.95
120194	4/26/2018	Nevada Employment Security Division	\$	1,995.22
120195	4/26/2018	Petty Cash	\$	300.62
120196	4/26/2018	PERS Administrative Fund	\$	4,707.85
120197	4/27/2018	NV Energy	\$	3,139.03
120198	4/27/2018	Alhambra	\$	242.68
120199	4/27/2018	Wells Fargo Card Services	\$	2,624.33
120200	4/27/2018	Xerox Financial Services	\$	156.40
PAYROLL		APRIL 2018 PAYROLL	\$	30,362.77
Total Bills & Payroll			\$	141,348.54

President SNYDER asked about the MBK bill. GM BRYAN advised it was part of the Emergency Action Plan, updates on the reporting for the State of California and the accounting tool. MBK is still working on the District's Emergency Action Plan. Director MASINI made a motion to approve the bills. Vice President GIORGI seconded the motion. The motion was voted on and passed unanimously.

C. Manager's Report:

GM BRYAN advised Topaz is currently at 96% of capacity and Bridgeport is at 92% of capacity. There is room for 3,255 acre-feet until the syphons kick on at Bridgeport and 2,570 acre-feet until the spill way is reached at Topaz.

The shop crew completed the Garms turn-out on the Lateral-B section of the Saroni and they have cleaned the drain on Vlot's property in Smith Valley, at Jessen and Burke Dr to alleviate the flooding from the high water in the Colony ditch. Cleaning and repairs were completed on the main section of the river on Goldfield and the weir. GM BRYAN advised he had a phone conference regarding filing the Emergency Action Plan regarding the Nevada and California Safety of Dams. The same Emergency Action Plan filed with the State of California will be filed with the State of Nevada. GM BRYAN is hoping to have everything

finalized with the Emergency Action Plan in the next couple of months. President SNYDER asked if the Bridgeport spillway is included in the Emergency Action Plan. GM BRYAN advised the spillway is included in the plan and there are concerns with the spillway. The State of California Safety of Dams will be conducting a thorough inspection and they have their concerns with the spillway. The inspections are usually in July and November each year. John Peters with Mono County advised they are updating their hazard mitigation plan and Emergency Action Plan for Upper and Lower Twin Lakes. He offered to work with the District to provide information from the Twin Lakes EAP. GM BRYAN advised the District's well was turned off for a week starting April 20. Carson Pump came down and fixed a bent shaft and some bearings. They quoted \$2,000.00-\$2500.00 and we are currently being charged \$1300.00. The well is up and running again. Jessica SMITH is still working on the VEPA study regarding the project at the Saroni Canal. There is still no date that study will be completed. GM BRYAN advised WRID is prepared to apply for an extension for the funds if necessary. GM BRYAN advised WRID and himself were given a plaque and recognized for the flood mitigation efforts for the 2017 water year. Regarding the cost of the flood mitigation from 2017, WRID will be applying for money from the state for the money spent. The District will be going in on our own to request money from the state and FEMA. GM BRYAN advised 3 of WRID's signs were removed from Topaz Lake on April 21. He has contacted Douglas County Parks and has not received a call back. Treasurer NUTI advised he thought the next step would be to call the Sheriff's office to find out who is removing our signs. GM BRYAN advised the home owner's association advised they are willing to meet and see if they can come up with some money to find a more permanent solution to the signage. He advised on June 20, 2018 at 5:30 pm, the State Engineer's office will put together a workshop about the different water rights within the Walker River Irrigation District. The workshop will be open to the public and will be posted so all directors are able to go. He does not have a venue yet.

D. Legal Counsel's Report:

Counsel DEPAOLI advised he does not have anything new today. He advised he is still waiting on Pasadena for the decision on the 9th Circuit.

E. Review and Approval of Monthly Storage Transfers:

GM BRYAN advised there was a total of 331.6991 acre-feet moved from West to East. Treasurer NUTI asked Silas Adams about an individual who came in to pay for the water he won in an auction and no one was in the office when the Walker Basin Conservancy stated they would be. He followed the process to the letter and was still unable to pay for his water. Adams advised they have staffing issues and they are looking into it internally. He said the person could have called the number on the paper to ask for assistance. Vice President GIORGI made a motion to approve the monthly storage transfers. Treasurer NUTI seconded the motion. The motion was voted on and passed unanimously.

6. Update by Walker Basin Conservancy on activities related to the Walker Basin Restoration Program, including Acquisitions and Conservation and Stewardship Activities.

Silas Adams advised he has nothing new to report. President SNYDER asked if the water

was bid on and leased. Adams advised they had a bidder that bid and won the 2,000 acre-feet.

7. Update by Bridgeport Ranchers Organization (BRO) on activities related to the Bridgeport Watershed Approach.

Steven Fulstone was unable to make it to the meeting. GM BRYAN advised they are working on getting a representative from the Lahontan Water Quality to come speak to the board. They are hoping to have something prepared and updated within the next couple of months. Treasurer NUTI asked how much water loss would occur if they are going to spread it out and filter the water prior to going into the reservoir. GM BRYAN advised they are working with someone to determine losses and the process to filter the water.

8. Discussion and consideration for further operation and delivering well water for the District Well under Nevada State Engineer Permit No. 25813, Certificate No. 8861 to lands within the District for the remainder of irrigation season 2018.

GM BRYAN advised, at the current time, we are on the District's certificated rights. He recommended to turn the well off because of operating on the District's certificated water that is currently available. GM BRYAN has concerns with the District operating the well during certificated water rights being used. Vice President GIORGI asked if there is still a high demand for the well water. GM BRYAN advised there is Newland water right owners who are always wanting to be put in for the well draw. He advised he does not think it is in the District's best interest to run the well when certificated water is available. Director MASINI confirmed the certificated rights will run for the next couple of weeks. GM BRYAN advised that is the projection. Treasurer NUTI made a motion to turn off the District well while we are running on certificated rights and to hold the names drawn for May until the District decides to turn the well on. Director MASINI seconded the motion. The motion was voted on and passed unanimously.

9. Recess and convene as Board of Directors of Local Improvement District No. 4 (Saroni Canal) to provide direction to the Manager with respect to the proposal of owners of 26 Valley View, Wellington, Nevada, Kent Deforest and Tom Tran, to remove existing flood wash bridge over the Saroni Canal at Valley View, Wellington, Nevada and to replace it with a railroad car bridge and matters related thereto.

Recessed as Board of Directors and convened as Board of Directors of Local Improvement District No. 4 at 10:42 AM.

GM BRYAN advised there was an advisory board meeting with Mr. Tran and Mr. Deforest at the location of the bridge. Steven Fulstone, President of the Saroni Advisory Board sent a letter in support of the Railroad Car Bridge subject to the conditions outlined in the letter. Counsel DEPAOLI will be writing the agreement regarding the concerns of the wash and maintaining and protecting the easement. GM BRYAN will be working with Counsel DEPAOLI to put the agreement together. Counsel DEPAOLI advised they would have a licensed agreement that allows this property to have the bridge over this part of the Saroni Canal. The agreement would have it intended to be an obligation of all future owners of the property would have to follow the expenses and maintenance of the bridge. Treasurer NUTI asked if they would own the bridge. Counsel DEPAOLI advised it will be the property owner's responsibility to maintain it. As of now, the agreement does state the property owners would own the bridge, but that can change. GM BRYAN suggested to

move forward to work together with the owners for this bridge to be put in. They will work together with Counsel DEPAOLI and the District to move forward. Counsel DEPAOLI is contemplating an insurance requirement during the construction of the bridge and possibly afterward. Treasurer NUTI made a motion to move ahead with the railroad car bridge rebuild to the specs of the District and writing up an agreement. Director MASINI seconded the motion. The motion was voted on and passed unanimously.

10. Adjourn as Board of Directors of Local Improvement District No. 4 and reconvene as Board of Directors of District.

Adjourned as Board of Directors of Local Improvement District No. 4 and reconvened as Board of Directors of the District at 10:51 AM.

11. Review and discussion of a resolution granting the General Manager of the District authority to apply for a Water Efficiency Grant to the U.S. Bureau of Reclamation for the Bridgeport Reservoir Gate House and to execute documents related thereto.

GM BRYAN advised Dr. Styles and ITRC have put together an upgrade of the gatehouse at the Bridgeport Reservoir. The application process is due on the 10th. We would like to submit the grant today or tomorrow. The grant will be for \$80,000. It is a 50/50 match. Vice President GIORGI made a motion to apply for a water efficiency grant to the U.S. Board of Reclamation for the Bridgeport Reservoir Gate House. Treasurer NUTI seconded the motion. The motion was voted on and passed unanimously.

12. Annual Review on the performance of the Walker River Irrigation District General Manager Robert C. Bryan and consideration of possible adjustment in compensation.

Counsel DEPAOLI went over the categories for the annual review on the performance of GM BRYAN. The grading scale is from 1.0 (unsatisfactory) to 5.0 (exceeds expectations).

Job Knowledge - 4.8/5.0

Interactions and Communications – 4.8/5.0

Decision Making – 4.8/5.0

Planning & Organizing – 4.4/5.0

Public Relations – 5.0/5.0

Work Environment & Safety – 4.6/5.0

Overall Performance – 4.8/5.0

Action Plan:

Areas of Strengths – Knowledge of the District and the system. Transparency and integrity and ability to communicate. Ability to assist others and learn quickly. Ability to manage well; all facets of a complex job.

Areas of Improvement – Informing users of changes within the system.

Goals – Continuing modernization and maintenance of District infrastructure and develop a salary schedule for all District employees.

Recommendations of salary is to increase between 3-20%. Average was 11% raise.

Treasurer NUTI advised GM BRYAN and his staff have done an excellent job this past year. President SNYDER seconded Treasurer NUTI's comment. Treasurer NUTI advised he is the one who recommended the 20% increase because he thinks he should be at a level within reason for the field he is in. If we vote 20%, that brings him up to \$86,000. He believes they should vote for 20% for the next 3 years to get him to a reasonable salary of \$125,000 for his position. Vice President GIORGI asked about calculations for salary

increase for the staff. GM BRYAN advised he has put together calculations for the salary increase for the staff. President SNYDER asked if the budget would have to be increased for the salary increases. GM BRYAN advised the budget would not have to be increased from the proposed budget presented today. Treasurer NUTI advised WRID would not be able to hire someone to do the job he is doing for the salary he is currently earning. Treasurer NUTI made a motion to raise GM BRYAN's wages by 20%. Vice President GIORGI seconded the motion. The motion was voted on and passed unanimously.

13. Consideration and action on proposed District Budget for fiscal year July 1, 2018, through June 30, 2019, including the fixing of the charges and levying assessments for that fiscal year on the water right lands within the District, on lands with appurtenant stored water rights within the District, on water right lands within the Local Improvement districts within the District, on water right lands served by the High Ditch within the District, and Equipment Rental and Interfund Rental rates.

GM BRYAN went over the proposed District Budget for Fiscal Year 2018/2019. He also provided a comparison of other irrigation district's and their assessment rates for reference.

General Fund Recommendation is \$9.00/acre. GM BRYAN advised he and Jessica SMITH are working on a pay scale for current employees. The draft will be put together for an upcoming meeting. The current assessment is \$8.50, and the proposed assessment is \$9.50. The increase of the \$0.50 is the day-to-day operation of the District including increased wages, insurances, legal fees, etc. There is some inflation due to the costs projected to go up. Vice President GIORGI asked about the measuring devices and if they are funded from the General Fund. GM BRYAN advised they are funded in the Reservoir Fund.

Reservoir Fund Recommendation is \$4.10/acre. GM BRYAN advised the District does not have much money left for the modernization (SCADA) projects. There will be no more added funds. GM BRYAN advised he is recommending the increase due to the upcoming inspection of the Bridgeport Dam and spillway. Last year, the State of California gave Twin Lakes 2 months to fix their dams. He would like to have funds available in case the District has to complete any repairs to the Bridgeport Dam. The current assessment is \$3.50/acre.

Equipment Rental Fund Recommendation is \$2.00/acre. The current assessment is \$1.75/acre. GM BRYAN would like to stay on task with WRID's equipment. He would like to set aside money and plan ahead to replace equipment and add more modern equipment to the District.

Local #1 is recommended to stay at \$1.00.

Local #2 is recommended to stay at \$1.25.

Local #3 is recommended to stay at \$1.60/acre.

Local #4 is recommended to up the special assessment from \$10.00/acre to \$11.00/acre. The regular assessment is at \$10.00/acre. The total assessment is \$21.00/acre.

Water Distribution Fund (High Ditch) assessment is recommended to stay at \$10.00.

Treasurer NUTI recommended to drop the Local #2 assessment from \$1.25/acre to \$1.00/acre and to drop the Local #3 assessment from \$1.60/acre to \$1.30/acre. He advised there are several years in reserve for both improvement districts and would like to drop the assessments a little bit. He advised there are several years in reserve in Local #2 and Local #3. President SNYDER asked about the regulating reservoirs and putting that in the budget. GM BRYAN advised he is working on it with Counsel DEPAOLI. President SNYDER asked about setting aside money now for the regulating reservoirs. GM BRYAN advised it is never too early to start setting aside money for the project. He suggested to save the money into the modernization fund because the reservoirs would be modernizing the District. It will also include funding from the SCADA fund as there will be automatic gates put in the reservoirs. GM BRYAN advised each reservoir would cost around \$2 million and that does not include the purchase of land. He is keeping the District's options open and constantly looking for grants to help fund the regulating reservoirs. Vice President GIORGI asked about GM BRYAN's opinion of lowering the Local #1 and #2's assessments. GM BRYAN advised he thinks lowering the assessments is reasonable and he would support that decision. Treasurer NUTI asked about WRID using the reservoirs as flood control. GM BRYAN advised WRID is not bound to flood control. Counsel DEPAOLI advised there could be some repercussion if WRID refused to assist in flood control and could have alleviated the situation. Counsel DEPAOLI suggested looking into TCID's assessment procedures. TCID assesses every acre in the Truckee/Carson Irrigation District whether the owners have water rights appurtenant to the property or not. If flood mitigation is provided, it helps all the property in the basin, not just the water righted property.

Director MASINI advised he believes the budget is fair. He thinks the reasons this basin is so unique is because the District has been able to keep the assessments lean compared to other Irrigation Districts.

Director MASINI made a motion to accept the budget as proposed with two changes, including changing the Local #2 assessment to \$1.00/acre and Local #3 to \$1.30/acre for the 2018/2019 fiscal year starting July 1, 2018. Vice President GIORGI seconded the motion. The motion was voted on and passed unanimously.

14. Director Comments:

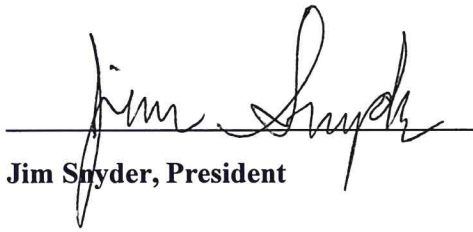
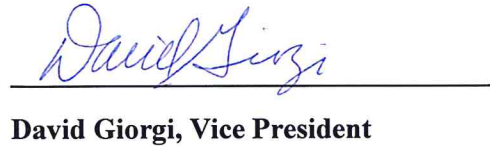
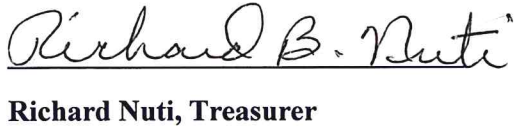
None presented.

15. Public Comment:

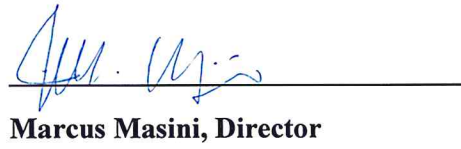
Ed Ryan advised he put in for a grant to assist with the Campbell Canal improvements. He is also working on a grant for the dredge. It would help fix the dredge and to get some sediment from the river at the weir.

16. Adjournment:

Treasurer NUTI made a motion to adjourn the meeting. Director MASINI seconded the motion. The motion was voted on and passed unanimously. The meeting was adjourned at 11:52 AM.


Jim Snyder, President
David Giorgi, Vice President
Richard Nuti, Treasurer

Absent

Dennis Acciari, Director
Marcus Masini, Director