**December 7, 2016**

A meeting of the Walker River Irrigation District (WRID) Board of Directors was held on December 7, 2016. The meeting was called to order at 10:00 AM at the district board room, 410 N Main St, Yerington, Nevada by Vice President Dave GIORGI.

**Present:**

David GIORGI Vice President

Richard NUTI Treasurer

David LITTLE Director

Bridget BANTA Secretary

Robert BRYAN General Manager

Robert MARTINEZ Water Master

Gordon DEPAOLI Legal Counsel

Jessica SMITH Bookkeeper

**Public Present:**

Chad Walling Reed Cozens Jim Sciarani Kris Leinassar

Steve Tomac Ed Ryan Jeff Dengel Isaac Metcalf

Wade Johnson Lee Davis

**Public Comment:**

None

**Roll Call:**

3 members present. Director Dennis ACCIARI and President Jim SNYDER absent.

**Consideration of Minutes of the November 7, 2016 Regular Meeting:**

Director LITTLE made a motion to accept the November 7, 2016 minutes. Treasurer NUTI seconded the motion. The motion was voted on and passed unanimously

**Consideration of Minutes of the November 17, 2016 Special Meeting:**

Director LITTLE made a motion to accept the November 17, 2016 special meeting minutes. Treasurer NUTI seconded the motion. The motion was voted on and passed unanimously.

**Water Master Report:**

Water Master Martinez reported the snot el data is predicting water year 2017 with the snow pack. The water basin as an average was at 70%. The snow pack has dropped to 40%. As far as water precipitation, the basin is at 120%. Long term outlook shows warmer temperatures. The drought monitor is still at D2. USBWC had a meeting on November 18, 2016. There was an election for officers and they all stayed the same. Director LITTLE requested to know the stock water situation. Water Master Martinez advised if there is not any precipitation in the near future, he will have to cut back on the stock water.

**Treasurer’s Report:**

Treasurer NUTI gave the treasurer’s report as follows:

 Cash in Checking $18,615.99

 Cash in the Money Market $2,046,668.27

 Cash in the CD’s $1,240,611.33

 Total $3,305,895.59

**Consideration of Bills and Payroll for payment:**

|  |  |  |
| --- | --- | --- |
| *November 2016 Bills & Payroll* |  |  |
|  |  |  |  |
| Check Number | Effective Date | Vendor Name | Check Amount |
|  |  |  |  |
| 119205 | 11/7/2016 | AFLAC | 293.36  |
| 119206 | 11/7/2016 | Frontier | 271.94  |
| 119207 | 11/7/2016 | AT&T Mobility | 222.14  |
| 119208 | 11/7/2016 | MF Barcellos | 2,172.76  |
| 119209 | 11/7/2016 | Nevada Energy Systems, Inc. | 400.00  |
| 119210 | 11/7/2016 | NV Energy | 151.62  |
| 119211 | 11/7/2016 | Southwest Gas Corporation | 43.25  |
| 119212 | 11/7/2016 | Woodburn & Wedge | 25,226.99  |
| 119213 | 11/7/2016 | Workcare Northwest, Inc. | VOID |
| 119214 | 11/14/2016 | Giomi, Inc. | 552.13  |
| 119215 | 11/14/2016 | High Desert Internet | 174.95  |
| 119216 | 11/14/2016 | Hunewill Construction Co., Inc. | 2,411.50  |
| 119217 | 11/14/2016 | AT&T | 118.48  |
| 119218 | 11/14/2016 | Sticks and Stones Buildings Material Inc | 589.29  |
| 119219 | 11/14/2016 | Associated Concrete Pumping Material Belting | 1,319.59  |
| 119220 | 11/14/2016 | NAPA AUTO & TRUCK PARTS | 420.81  |
| 119221 | 11/14/2016 | Lyon County Recorder | 25.50  |
| 119222 | 11/14/2016 | Municipal Treatment Equipment Inc. | 36,800.00  |
| 119223 | 11/14/2016 | True Value | 5.34  |
| 119224 | 11/14/2016 | O'Reilly Automotive, Inc. | 326.07  |
| 119225 | 11/14/2016 | PDM Steel Service Centers, Inc. | 721.15  |
| 119226 | 11/14/2016 | Public Employees' Benefits Program | 803.29  |
| 119227 | 11/14/2016 | Quill | 186.70  |
| 119228 | 11/14/2016 | Jim Menesini Petroleum | 488.12  |
| 119229 | 11/14/2016 | California State Board of Equalization | 6,883.68  |
| 119230 | 11/14/2016 | NV Energy | 36.14  |
| 119231 | 11/14/2016 | Alhambra | 427.93  |
| 119232 | 11/14/2016 | Wedco Inc. | 228.90  |
| 119233 | 11/14/2016 | Wells Fargo Card Services | 11,090.51  |
| 119234 | 11/14/2016 | Workcare Northwest, Inc. | 3.00  |
| 119235 | 11/14/2016 | Yerington, City of | 105.24  |
| 119236 | 11/14/2016 | R & T Enterprises | 1,260.00  |
| 119237 | 11/14/2016 | Control Microsystems, Inc. | 459.03  |
| 119238 | 11/14/2016 | Desert Engineering | 303.16  |
| 119239 | 11/14/2016 | Fernando Cordoba-Flores | 1,540.00  |
| 119240 | 11/14/2016 | Fernando Cordoba-Flores | 151.97  |
| 119241 | 11/29/2016 | Frontier | 271.76  |
| 119242 | 11/29/2016 | CODALE ELECTRIC SUPPLY | 2,740.29  |
| 119243 | 11/29/2016 | BERKLEYNET | 1,032.00  |
| 119244 | 11/29/2016 | Quill | 292.63  |
| 119245 | 11/29/2016 | NV Energy | 11.58  |
| 119246 | 11/29/2016 | Standard Insurance Company | 249.28  |
| 119247 | 11/29/2016 | Cashman Equipment | 130.99  |
| 119248 | 11/29/2016 | Verizon Wireless | 205.56  |
| 119249 | 11/29/2016 | Vision Service Plan - Nevada | 206.46  |
| 119250 | 11/29/2016 | Wedco Inc. | 32.70  |
| 119251 | 11/29/2016 | Xerox Financial Services | 139.44  |
| 119252 | 11/29/2016 | HomeTown Health | 6,648.88  |
| 119253 | 11/29/2016 | Momentum Technology Group | 238.75  |
| 119254 | 11/29/2016 | Cruz, Maria | 350.00  |
| 119255 | 11/29/2016 | Desert Research Institute | 3,118.75  |
| 119256 | 11/29/2016 | Sierra Office Solutions | 172.58  |
| 119257 | 11/29/2016 | John Deere Credit | 31.91  |
| 119258 | 11/29/2016 | Valley Tire and Auto Service | 134.00  |
| 119259 | 11/29/2016 | Western Nevada Kenworth LLC | 19.78  |
| 119260 | 11/29/2016 | Woodburn & Wedge | 18,748.57  |
| 119261 | 11/29/2016 | Denson Surveying, Inc. | 2,990.00  |
| 119262 | 11/29/2016 | Desert Ready Mix | 1,296.00  |
| 119263 | 11/29/2016 | United Site Services | 173.91  |
| 119264 | 11/29/2016 | State Collections & Disbursement Unit (SCaDU) | 426.92  |
| 119265 | 11/29/2016 | PERS Administrative Fund | 5,784.36  |
| 4542 | 11/15/2016 | Bridget A. Banta | 1,165.89  |
| 4543 | 11/15/2016 | Jesus Cervantes | 2,255.22  |
| 4544 | 11/15/2016 | Oscar Cortez | 1,704.25  |
| 4545 | 11/15/2016 | Damian Diaz Alvarado | VOID |
| 4546 | 11/15/2016 | James Martens | 1,674.83  |
| 4547 | 11/15/2016 | Jason R. Milligan | 610.82  |
| 4548 | 11/15/2016 | Jessica A. Smith | 1,136.26  |
| 4549 | 11/15/2016 | Lupe Wagner | 1,062.74  |
| 4550 | 11/15/2016 | Damian Diaz Alvarado | 1,328.86  |
| 4551 | 11/30/2016 | Bridget A. Banta | 1,165.89  |
| 4552 | 11/30/2016 | Robert C. Bryan | 4,929.71  |
| 4553 | 11/30/2016 | Jesus Cervantes | 2,065.24  |
| 4554 | 11/30/2016 | Oscar Cortez | 1,950.30  |
| 4555 | 11/30/2016 | Damian Diaz Alvarado | 662.02  |
| 4556 | 11/30/2016 | Joseph E. Huggans | 776.07  |
| 4557 | 11/30/2016 | James Martens | 1,271.29  |
| 4558 | 11/30/2016 | Jason R. Milligan | 778.80  |
| 4559 | 11/30/2016 | Jessica A. Smith | 1,155.05  |
| 4560 | 11/30/2016 | Donald Swan | 645.32  |
| 4561 | 11/30/2016 | Lupe Wagner | 1,062.74  |
|  |  | ***TOTAL*** | ***169,062.94***  |

Director LITTLE requested to know about Denson Surveying and what the bill was for. GM BRYAN advised that was for the modernization plans on the east. Rick Christian with Denson Surveying is doing the work to keep the property owners and ditch companies as protected as possible. It will define where the ditch companies can put the sediment on peoples’ property. Director LITTLE made a motion to pay the bills. Treasurer NUTI seconded the motion. The motion was voted on and passed unanimously.

**Manager’s Report**

Since November 1, 2016 we have stored 7,130 acre feet in Topaz and 5,940 acre feet in Bridgeport. The equipment crew is working on the SCADA implementation on the Spragg ditch. They have been running pumps because of the location. The crew finished the west drain realignment between Napa and Wild West. It no longer goes under the RV Park. It goes under the Nichol Merritt and stays on the other side. The last thing to be done is a concrete cap Desert Engineering will complete. We are only capping the upstream side so no water will come in from the old drain. There was a Desert Terminus Lakes Symposium Nov 9 & 10 at UNR. GM BRYAN advised it was an update on the latest research that has occurred in the walker basin. They also provided information on the unveiling of studies and accomplishments from NFWF and WBC. Water master Martinez and GM BRYAN attended meeting at DRI to look at the decision support tool model created by DRI. WRID will be able to use the model on the formal study with ITRC on the regulating reservoirs. GM BRYAN will be taking some members of DRI out to look at the laterals and take-outs for the regulatory reservoir study. GM BRYAN also had a meeting with DRI regarding the Emergency Action Plans (EAP) requested from the Nevada and California Safety of Dams. California and Nevada requested an EAP for well over a decade. The maps included in the report must be stamped by an engineer. The EAP’s will be filed with both Nevada and California. Treasurer NUTI asked what the plans encompass. GM BRYAN advised they are plans for the instance the dams fail. There needs to be two sets of plans; one for a rainy day and one for a sunny day. Treasurer NUTI requested to know if it covers the instance similar to the 1997 flood where the reservoirs are filling faster than the water can be let out. GM BRYAN advised they are looking into the information from the 1997 flood with the modeler. Reed Cozens also advised the EAP’s include a list of emergency responder contacts in case of a catastrophic emergency. GM BRYAN will be attending a meeting on December 13, 2016. There is a watershed approach to grazing in Gardnerville with the Bridgeport Ranchers Organization and Lahontan Water Quality. GM BRYAN advised he will be attending the NWRA conference in Reno in February.

**Legal Counsel’s Report:**

Counsel DEPAOLI advised there isn’t anything new since the last time he spoke. There are 4 bills that have been drafted that are available to look at: SB 73, SB 74, SB 51, and SB 47. SB 74 is a planning bill, SB 51 is a bill related to changes for how vested rights get adjudicated, SB 47 makes several technical changes. Counsel DEPAOLI recommended the board to look at SB 73. It is making changes on how a groundwater management plan can get approved in a basin designated as a critical management area and voluntarily in a designated basin that does not necessarily have a critical management plan. It allows users to get together in a designated basin to create their own water management plan. It seems to be taking care of some confusion in the current law as to what it takes to petition for a groundwater management plan in a critical groundwater management situation. It is important to go over this bill as it will be a main topic in the next legislative section. Reed Cozens advised currently when a basin is designated as a critical management area, the law states within 10 years a groundwater management plan needs to be created and put in place or else there will be a curtailment by priority. He advised Mason and Smith Valley are not considered a critical management area and they want to keep it that way.

**Update from NFWF**

Jeff Dengel advised nothing new on the NFWF side.

**Update on WBC**

Steve Tomac advised they have a bid proposal for the lease on the Rafter 7 and deadline is December 9, 2016 and the proposal will be awarded mid-December. There will be a lease out for the pitchfork ranch. The current lease agreement ends in March. That bid will be out in February. Other leases are being evaluated now along with water use plans for 2017. Revegetation there are two seeding projects this winter. The revegetation crews are maintaining equipment and stocking and buying seed and materials. Director LITTLE asked if the leases on the East are for grazing or farming. Tomac advised it is a little of both. Vice President GIORGI asked if the leases were all 1 year leases. Tomac advised the Rafter 7 lease is for a 4-year lease.

**Division of Water Resources**

Chad Walling provided a handout of the pumpage. Chad provided information for similar river flow years. The pumpage is down over 35,000 acre feet for Mason Valley and Smith Valley is down over 7,000 acre feet. They are scheduling visits to all permitted and certificated rights at least once a year. This year is the first year with around 100 new small wells. A lot of the sunset hills residents have hooked up to the city water, however kept their wells to irrigate their trees and outside vegetation. Vice President GIORGI asked if they are required to install a meter on them. Reed Cozens advised they are required to have a totalitizing meter on all wells, which was a part of the agreement.

Chad Walling gave a presentation on the pumpage inventories on the Division of Water Resources web page.

**Presentation & Consideration of FY 2015-2016 Audit Report by Sciarani & Co. 1:13:23**

Jim Sciarani with Sciarani and Rife went over graphs pertaining to the audit provided in a handout.

He advised the cash was increased from last year because of the grant requests being completed monthly. He went over the assessments and advised it was down from last year because the assessments were lowered for the 2015-2016 fiscal year. GM BRYAN advised the assessments for this current 2016-2017 fiscal year were raised and the results will be in next year’s audit.

Sciarani went over the net position and advised it went up slightly. The total expenses went up a little compared to last year.

Sciarani went over the following pages:

Page 9-10: Statement of Net Position with comparative totals for the fiscal year ending June 30, 2015. Page 30-31 coincide with pages 9-10. The funds are broken down individually. Fixed assets include the Topaz gate improvements.

Page 11-12: Statement revenues, expenses and changes in net position for the year ended June 30, 2015. Page 32 coincides with page 11-12. The funds are broken down individually. Sciarani advised the total revenues were very similar to last year. Operating expenses and wages went up due to increases in wages and salaries. Repairs and maintenance were down from the previous year. He advised they spend a little extra effort to give more information regarding the ditches. The ditch companies are broke down individually.

Page 35: Sciarani advised this page breaks down all the ditch companies. This is being emphasized due to the write off the district decided to do during this fiscal year.

Back to page 12: Sciarani went over the grant activity. He advised there is over $1 million of grant activity. Fund 8 is water gaging and fund 9 is water leasing. He advised under the water leasing program was the grant amendment of $181,000 for the river sediment cleaning and under the water gaging $801,000. Fund 8 went to water structure improvements, monitoring and gaging, etc. Sciarani explained anytime an entity goes over $750,000 in federal and/or grant funding, the entity is required to do the single audit act and they require quite a bit of testing.

Sciarani went over the 12 general requirements in an audit and explained the findings. He advised He believes a lot of the findings were from the first 6 months of the audit. He commended Jessica Smith for her reports and advised the books all match the reports.

Page 44: Sciarani explained the bank reconciliations did not match the books from the first half of the year. The bank reconciliation was off over $200,000. He advised he believes this is an isolated incident.

Page 46: Sciarani advised the complete segregation of duties. He explained this is very hard to comply with due to the minimal number of employees. The next finding was in regards to the NFWF grant on the reporting. He explained now Jessica is completing the reporting to NFWF monthly and that should take care of this finding for next year.

Page 48-49: Management Responses. WRID management now must provide a reply to the audit and the findings regarding a corrective action plan and whether they agree and/or disagree. Director LITTLE requested to know if the findings from previous audits seem to be in a better position. Sciarani advised he believes everything has been cleared up. Treasurer NUTI requested to know if he thought WRID was moving in a positive direction. Sciarani stated he believes WRID is moving in a positive direction.

Wade Johnson, auditor, commented that billing ditches and grants monthly is a huge step forward.

Treasurer NUTI moved to accept the audit report. Director LITTLE seconded the motion. The motion was voted on and passed unanimously.

**Discussion and determination of a future date to hold a special meeting to review and approve revised Rules & Regulations for the Walker River Irrigation District.**

There was discussion on the next special meeting. The board discussed the best date would be December 20, 2016 at 8:00 am. Treasurer NUTI made a motion to have the special meeting Tuesday, December 20, 2016 at 8:00 am. Director LITTLE seconded the motion. The motion was voted on and passed unanimously.

**Director’s Comments:**

None

**Public Comment:**

As ditch companies have meetings, Water Master Martinez would like to be invited. He will also be sending out notifications on head gates that need to be repaired/replaced. Treasure NUTI requested to know how many ditches WRID is working on during the off season. GM BRYAN advised the Spragg, Nichol Merritt and Campbell. Vice President GIORGI advised the Spragg can be shut off.

**Adjournment:**

Director LITTLE made a motion to adjourn. Treasurer NUTI seconded the motion. The motion was voted on and passed unanimously. The meeting was adjourned at 11:42 am.

\_\_\_\_\_\_\_\_\_\_\_\_Absent\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Jim Snyder, President David Giorgi, Vice President

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Richard Nuti, Treasurer David Little, Director

\_\_\_\_\_\_\_\_\_Absent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dennis Acciari, Director